

Tamarack Trails Community Services Association

Architectural Review Board Meeting

April 15, 2024 Minutes APPROVED

1. Confirm Quorum: P. Maddox, B. Hughes, I. Popic, J. MacCubbin, D. Larson (BoD Liaison), E. Siegel, Deborah Chritton, Barrett Karabis (new ARB member).
2. Additions to Agenda: Suggestion to add Good Life article to the monthly agenda. Question about seasonal lights and a question as to whether or not there is a ramp at 7 Honey Locust Trl
3. Approval of Minutes of March 18, 2024 ARB Meeting: Motion to Approve (Hughes, Popic). **APPROVED**.
4. Resident Requests – requests and related documents sent to ARB prior to this meeting.
 - a. **201 Randolph – Jayne Meyer** – Request to shorten porch fence rails to enable easier access to water shutoff, hose and dryer vent. **MOTION** (MacCubbin, Maddox) to Approve request for the modification of railing, to remove approximately 1/2 the length on the north side of front porch; install a 4" x 4" upright post at the east end of railing boards for support, anchored in concrete. Work to be done by owner, all expenses are the owner's responsibility. Unit owner will notify Tamarack neighbors on Randolph, and TT Maintenance Supervisor. **APPROVED**. Siegel will be ARB contact.
 - b. **57 Oak Creek Trail – David Reed** - Request installation of concrete steps with railing from front sidewalk to the trail to alleviate hazard of navigating the steep driveway in winter. Work to be done by TT Maintenance and concrete contractor. **MOTION to DEFER** (Siegel, Hughes) this request is pending Completion of Form 1, with contractor information (if other than TT Maintenance staff), proof of insurance, relevant drawings, and railing construction information. The unit owner will be responsible for all costs (materials and labor). Owner and Association Manager to Submit required information with when contractor is selected. **DEFERRED**.
5. Chair's Report
 - a. Chairs report to be held April 17.
 - b. Welcome Barrett!
 - c. Project Letters sent following March 18 meeting:

- 4 Pin Oak** – approval for window replacement
 - 1 White Pine** – approval for window replacement
 - d. Question on previous requests that were not approved: These requests are no longer active and if resident want to move forward, resident will need to provide full information to the Association Manager and the ARB.
6. Ongoing Business
- a. Spring Walkabout- ARB members and volunteers in teams of two will evaluate status of all units exterior conditions. Spreadsheets will be provided for recording information, cameras can be used when necessary. ARB members and volunteers will wear identifying yellow vests. The walkaround will occur during the Weeks of April 22, April 29, May 6 and May 13 if necessary. Article to inform residents of the Spring Walkabout was in April Good Life. Email reminder to residents will be done by Association Manager as well.
 - b. Good Life article suggestions for May: Reminders of approved door colors; seasonal lighting standards; check fire and CO2 alarms for replacement dates; window replacement requirements and the value of TT Maintenance supervision throughout the process.
7. Old Business
- a. Members’ reports on completion of Approved Projects, updates on in-progress or not yet begun projects: None, but some projects can be checked on during the walkaround.
 - b. Reports on complaints received / observed relevant to ARB functions: 7 Honey Locust may have an as yet unsubmitted ramp and needs to be checked for railings and/or ramp.
8. Adjournment at 5:42 PM (Karabis/Popic)

TENTATIVE CALENDAR of ARB 2024 MEETINGS:

May 8, June 12, July 10, August 14, September 11, October 9, November 13, NO DECEMBER MEETING. Meetings are currently held at 4PM on the second Wednesday every month at the Club House .