

**Tamarack Trails Community Services Association**  
**Architectural Review Board**  
**MINUTES—APPROVED**  
**March 15, 2023 4 pm**

1. Confirm Quorum: Attending C.Finet, R.Jacobs, J.MacCubbin, P. Maddox, I.Popic, E.Siegel (B.Hughes excused). Owner A. Riceman attending.
2. Additions to Agenda: Work needed at 52 Millstone Rd, per new owners and their contractor.
3. Approval of Minutes: Motion made by Maddox & Popic to approve Minutes from 2/8/2023 as edited by B. Hughes.
4. Resident Requests:
  - a. 7421 Cedar Creek—Anne Riceman requests temporary fencing around flower beds to protect plants from rabbits. She shared photo and link to metal fencing to be used, it will be installed by owner for seasonal use only (May-November).  
**MOTION** (MacCubbin & Maddox): The ARB approves installation of metal 24” high rabbit guard fencing with appropriate staking. The placement will be on the east side of unit and needs approval by the Grounds Manager to avoid interfering with mowing/ other outdoor work. **APPROVED**
  - b. 87 Oak Creek—Bruce & Margaret Anderson request replacement of furnace and a/c units and addition of an exterior unit for a heat pump. This request needs ARB Form 2 submitted to ARB, and will need permits from city, specifications of the heat pump unit (size and exact placement), and proof of contractor liability insurance. Two messages sent to owners regarding information needed. **DECISION DELAYED** until correct forms and information are received.
  - c. 7426 Cedar Creek—John & Rebecca Oaks’ project to replace glass door and two glass panels facing Sauk Creek. This is a project that has been delayed; completion of the deck repairs is incomplete until glass work is done. Contractor information needed.  
**MOTION** (Popic & Maddox): Expedite this project’s completion and TT’s Maintenance staff to complete the decking. **APPROVED**
  - d. 52 Millstone—Tom & Jan Gilbert require a safety rail/ fence at front edge of front porch, and repairs to the north side of roof. There is a leak in roofing material, resulting in water in attic and through the ceiling. Decision to **refer these items to Maintenance Manager** and Association Manager (email to J. Meyer, S. Genthe and Stacey Haberman was sent on 3/16/2023. Reply received from S. Haberman; she will follow up.
5. Chair’s Report:

- a. Welcoming Committee chair Ginny White shared a handout proposed for inclusion in welcome packet. The letter addresses specific information in the Book of Standards as well as some neighborly standards included in both BOS and policy documents. Finet proposed some alternate language and will meet with White to discuss. Association Manager said anything included in “packet” needs Board approval? ARB appreciates the opportunity to review the proposed document.
6. Ongoing Business
- a. Report of working group on Book of Standards. Changes that will clarify items were considered and dealt with. The final version will be updated and submitted to the BoD prior to their March 28 meeting for discussion and approval. BRAVA & BRAVO to the excellent diligence of this committee!
7. Old Business
- a. No updates on current projects at this time.
  - b. Member complaints reported / observed relevant to ARB:
    - General complaints re: lint-stuffed dryer vents, unapproved entry door paint colors. Questions about radon mitigation vents.
8. Adjourned at 5:55PM

**CALENDAR of UPCOMING ARB MEETINGS for 2023**

April 12, May 10, June 14, July 12, Aug 9, Sept 13, Oct 11, Nov 8, no meeting in December.

**Submitted by Eve Siegel**