

Tamarack Trails Community Services Association
Architectural Review Board MINUTES
February 8, 2023 4 pm

1. Confirm Quorum: Attending: C.Finet, J.MacCubbin, P.Maddox, B.Hughes, E.Siegel, R.Jacobs (liaison); Introductions of attending residents: J.Meyer (Maintenance Committee liaison), S.Genthe (Maintenance Committee chair, E.Katz, resident. Excused: I.Popic
2. Additions to the Agenda: Need to change Date of March ARB meeting on Tamarack website.
3. MOTION (MacCubbin, Hughes) to Approve **ARB Minutes** of January 11, 2023 **APPROVED**.
4. Resident Request
 - a. 58 Oak Creek—Albertson request for same/same replacement of 1st floor sliding door and 2nd floor sliding door, all Anderson products; contractor: Waunakee Remodeling. Form 2 and contractor certification submitted. Work to be done in June 2023. **MOTION** (Hughes, Maddox) to APPROVE request for **58 Oak Creek** to REPLACE 1st and 2nd floor exterior sliding doors, with Anderson products, Waunakee Remodeling as contractor. Form 2, certification, current photos submitted. Owner to assure that trim will match existing Tamarack standards; work to be done in June 2023; ARB contact will be P.Maddox. **APPROVED**.
5. Chair's Report
 - a. Report on meeting of Committee Chairs: ARB chair has met with new Association Manager and with committee chairs to clarify responsibilities and procedures. New Assoc. Manager Stacey is reviewing policies, procedures. Work order processing will be streamlined; (new) residents will be given passcodes to website. Eventual review of past work orders will be organized per each unit address, records will become accessible. ARB- and Maintenance- approved Committee minutes will be available one month after meetings on website.
 - b. Election of officers for Architectural Review Board for 2023: Remaining length of members' terms to be reviewed.

Slate of Officers: Chair – Christina Finet, Vice Chair – Pat Maddox
Recording Secretary – Eve Siegel, Corresponding Secretary – Jean MacCubbin
UNANIMOUS VOTE APPROVED SLATE OF OFFICERS.
 - c. ARB Spring “Walk Around” needs to be addressed at a meeting with Maintenance: Items of concern need to be included and “white boards” should show address to identify unit in photos.
 - d. Ad hoc committee is working to address solar energy panels usage by residents in Tamarack. A survey will be designed to assess if and where these items are currently owned/used or if being considered. Finet will send relevant pages of Book of Standards to committee. ARB members suggested other new technologies to consider surveying including heat pumps, EV charging units in garages, lithium battery bicycles, generators. These may not be part of committee's scope.

6. Ongoing Business

- a. Report of Working Group on Book of Standards (BoS):
 - i. Results of 3 mini-sessions – all went well, though not many attended. Written and voiced comments are being reviewed. **J.MacCubbin was thanked** for clear, well-done presentations!
 - ii. Review of PowerPoint presentation—any last-minute changes are minimal, typos.
 - iii. Draft copies of BOS to participants to be sent by email, some hard copies may be made available in the office to residents without email
 - iv. “Email Blast” re: BoS to be sent soon, test run scheduled for Feb 13, 10AM
 - v. B. Hughes will be gone for both public hearings (Feb. 16, 18).

7. Old Business

- a. Members reports on completion of approved projects; updates on any in-progress projects or projects not started:

31 Red Maple: Stacey Campbell: Radon mitigation was satisfactorily completed in 2022 by Zander Solutions. Window replacement in 2nd floor bedroom completed, looks great. Egress window installation done by E.Z.Egress on 1/25/2023. Interior looks good, exterior visible though snow covered. Lower-level bathroom has new PVC drain piping for shower, sink and toilet installed, cement work was to be completed the week of January 31. She is very pleased with work.

- b. Member reports on complaints received or observed relevant to the ARB functions and policies set forth in the Book of Standards.

4 Pin Oak: work not completed; neighbors displeased that it is still a work site.

Adjourn (Maddox, Siegel) at 5:25pm

CALENDAR of UPCOMING MEETINGS for 2023

Mar. 15*, April 12, May 10, June 14, July 12, Aug. 9, Sept.13, Oct.11, Nov. 8, no meeting in Dec.

*Meeting moved from March 8 due to lack of quorum.