

Tamarack Trails Community Services Association, Inc.
Board Minutes- for Approval
Tuesday October 20, 2020 6:30 pm
ZOOM meeting

Board members present: Janet Hirsch, Amy Kell, George Meyer, Bob Jacobs, Dean Ryerson, Larry White, Anne Rohr

Also present: Manager Daryl Larson, Bonnie Ackerman, Jayne Meyer, Brian Shore, Tricia Gavin, Don Haasl, Carolyn Klotz, Jean MacCubbin, Jayne Meyer, Nino Amato, Rise Futterer, George Jesien, John and Barb Mitchell, Becky and John Oaks, Dee Seyfarth, Rosemary Stenback, Caryl Terrell, Nancy Korda

Executive Session was held at 6pm to review the personnel budget.

I. *Welcome and introductions.*

II. Approval of minutes.

- A. Minutes of 2020-09-22 BOD Meeting Minutes were approved unanimously with one correction to the list of attendees. Motion by Rohr; seconded by White.
- B. Minutes of 2020-09-22 Executive Session were approved unanimously. Motion by Meyer; seconded by Jacobs.

III. Community Correspondence

- A. Use of the Clubhouse for a Fitness Class - Several members and the leader of the Forever Fit classes asked to be allowed to use the Clubhouse for fall and winter classes. It was clarified that the clubhouse is available for use as long as long as Public Health Madison & Dane County requirements are followed (masks, social distancing, and cleaning of used surfaces). This would include a limited number of people for the Forever Fit class.

IV. Property Manager's Report was presented by Daryl Larson.

- A. New staff has been hired for Maintenance and for Grounds.
- B. The Clubhouse deck is done and just final staff adjustments to the rail are needed.
- C. 7367 Tree Lane and 15, 24-26 Oak Creek drainage projects are scheduled/completed. The drains and cement work at 76 Oak Creek have been done; deck coming soon.
- D. The pool will be resurfaced after the season closes in 2021, with some repair work to be done yet this fall.
- E. Maple Leaf Contract – Maple Leaf found an error in their bid and asked for an increase of \$2112. The revised total will be confirmed. MOTION: The BOD voted unanimously to accept this increase by e-mail vote earlier this week.
- F. A special thank you to George Meyer for his thorough presentation at the 2021 Budget Hearing on Monday, October 12 with 39 attendees. Thank you to the Ad hoc Budget Committee for pulling all the numbers together.

V. September 2020 Financial Report was presented by George Meyer.

- A. Meyer reports that Tamarack is in good shape with over \$621,000 in our Investment account as of the second week in October.

VI. Committee Reports

- A. Architectural Review Board (ARB)- Minutes of 10-14-2020 were received.
 - 1. The ARB is updating the Book of Standards. They have scheduled their yearly "walk-about" to observe exterior changes in late October or early November. They will wear yellow vests for identification.

- B. Amenities – No meeting.
 - 1. Flooring has been ordered for the lower level. Our staff helped lower the bill by agreeing to remove and re-install the base molding. Staff will do the painting, also.
- C. Garden Committee – Minutes of October 6, 2020 were received. It was noted that the BOD Liaison is incorrectly listed; Anne Rohr is the liaison.
 - 1. Fees will remain the same; the no-till areas will be expanded; a third compost bin will be added.
 - 2. Jean Allen will be the new chair for 2021.
- D. Finance Committee-Minutes of 10-14-2020 were received.
 - 1. Jan Cliff will replace Dave Ellestad who retired last month as our US Bank Investment Fund Manager. He has strong experience and recommended that we not change our fund allocations at this time.
 - 2. Janet Zimmerman has proposed that Tamarack consider the MGE “Shared Solar Plan” for the clubhouse and maintenance building. Tamarack plans to schedule a Zoom presentation with MGE for the community to hear about their proposal for a “Shared Solar Plan”.
 - 3. The 2021 Budget Hearing, held on October 12, 2020, was reviewed. No changes were proposed.
- E. Human Resources – No meeting.
 - 1. MOTION to approve the renewal of Quartz as health insurance provider for the staff effective on December 1, 2020. The overall rate will increase 6.45%. Tamarack’s annual payment of \$30,556.89 will be less than 2020 due to a reduction in participation by staff. Motion by Ryerson; seconded by Kell. Approved unanimously.
- F. Maintenance Committee – Minutes of 10-13-2020 were received.
- G. Resident Activities Committee (RAC) – No meeting.
 - 1. The committee is planning future projects—“Walk-tober”, a “Turkey Trot”, and Lussier Food Pantry Collection.
 - 2. MOTION: To approve Mary Sue Forman, Georgiana Koska and Rise Futterer as new members of the RAC. Motion by Ryerson; seconded by Jacobs. Approved unanimously.
- H. Welcome Committee – No meeting.
- I. Nominations and Elections Committee – No meeting.

VII. Old Business

- A. Jewish Burial Association of Madison (JBAM) – Hirsch reported that the detention pond is filling with water. They have been digging the pond deeper as the water never percolates into the ground.
- B. Vista West – Construction continues. The construction fence has been moved closer to our homes. Residents worry about the property line; more trees are being removed. We will need to include funding in 2022 for landscaping along the property line.
- C. Sauk Creek Greenway Project and Bike Path – George Meyer and Nino Amato presented information that they found in the proposed City of Madison 2021 Budget under Engineering. Since the project was placed on hold pending completion of the stormwater projects, they were surprised to see over \$2 million for Sauk Creek.

City staff has not been communicating with the Sauk Creek Ad-Hoc Workgroup. Meyer testified at the City Finance Committee meeting to present their concerns. The Workgroup will request that our alder submit a “friendly amendment” which would require neighborhood input before any work begins. Alder Skidmore will be contacted by Meyer and Hirsch.

Amato also noted that the Parks Dept received a grant from a national biking association to develop a master plan linking all greenways in the city. This plan includes Sauk Creek.

MOTION – The BOD supports the involvement of community collaboration in the development of the budget and plans related to the Sauk Creek Greenway as articulated in the proposed amendment drafted by the Sauk Creek Workgroup. Motion by Ryerson; seconded by Meyer. Approved unanimously.

- D. Health and Wellness Internship – Ryan Hahm, pursuing his degree from UW-LaCrosse, will report on the events he is developing and his work with the RAC.

VIII. New Business

- A. Change of Insurance Agent – Daryl has requested that Tamarack change insurance agents to M3, who has worked with Tamarack previously. Daryl and Jean have concerns about their customer service to Tamarack and have found Ansay difficult to deal with. Our current insurance providers would remain in place. MOTION: The BOD authorizes our manager to change insurance agents from Ansay & Associates to M3. Motion by White; seconded by Rohr. Approved unanimously.
- B. Website Proposal
 - 1. The Association Manager presented a proposal for the development of a new website from WildDesign Studios. The goal is to develop a website which is easy to use and will allow us to maintain and modify it in-house. MOTION: The Board approves moving forward with the initial investment of up to \$3,600 for the initial work for website development. This expense will be charged to Acct: 54100 Technology. Additional services of professional photography and recurring maintenance are not included in this approval. Motion by Meyer; seconded by Jacobs. Approved unanimously.
- C. Annual Meeting – Wednesday, October 28, 2020 at 7pm.
 - 1. The meeting will be held via ZOOM. Documents that are usually distributed in person at the meeting will be emailed to all members early next week.
- D. Listening Session – Date TBD by Kell and Ryerson.

IX. Calendar Updates

- A. Election of Directors – Ballots and proxies are due at the Tamarack Office on Monday, October 26th.
 - B. November BOD meeting - Tuesday, November 17, 2020 at 6:30pm.
- X. Adjourn – MOTION to adjourn by Meyer; seconded by Ryerson at 8:10pm.