

Tamarack Trails Community Services Association, Inc.

Board Minutes – Draft 1 For Approval

June 23, 2020 at 6:30 pm via Zoom

Board Members Present: Janet Hirsch, Bob Jacobs, Amy Kell, George Meyer, Dean Ryerson, Larry White.
Excused: Anne Rohr.

Others Present: Association Manager Daryl Larson, Tamarack Trails Residents: Susan Abbey, Bonnie Ackerman, Mary Kay Aide, Judy Bluel, Christina Finet, Joan Foster, Rise Futterer, Patricia Gavin, Ingrid Reis-Glass, Florence Hsia, Jean MacCubbin, Jayne Meyer, Cailin O'Connor, Ronald Schuler, Brian Shore, James Steinbach, Rosemary Stenback, Pamela Tobey.

I. Welcome and Introductions. Board President Janet Hirsch called the meeting to order at 6:33 pm and welcomed to the meeting all participants.

II. Approval of Board meeting minutes: A motion was made by Jacobs, seconded by Kell, to approve the minutes from the May 26, 2020 regular board meeting. The motion carried.

A motion was made by White, seconded by Ryerson, to approve the minutes from the special board meeting of June 12, 2020. The motion carried.

III. Community Correspondance.

A. Katy Golden, 7375 Tree Lane, Pool Lap Lane Policies. Discussion was held re: suggestions relating to the use of the lap lane when the swimming pool reopens. In addition, concerns were raised by residents in terms of the pool usage during the evening aquatics classes. Janet Hirsch noted that the usage guidelines may be changed following a period during which the new usage guidelines will be assessed to determine whether to change those guidelines.

B. Susan Abbey, 7411 Tree Lane, Rock Wall. Susan Abbey addressed the board regarding the reconstruction of a rock wall adjacent to her home. She noted that the wall diminishes light from entering the lower level of her home. She raised concerns about a drop in her property value as a result. She also indicated she was not consulted re: the construction of the wall. President Hirsch and Property Manager Larson will meet with Susan to discuss her concerns.

IV. Property Manager's Report. Property Manager Larson reported on the status of various work projects, bids for landscaping, communications, and the pool opening.

V. May 2020 Financial Report. Treasurer George Meyer updated Board members on the report. A question surfaced re: budgeted funds for staff cellphones. Board members indicated the need for staff to use Association phones due to security reasons. Property Manager Larson will discuss this further to staff and report back to the board at the Board's July meeting. During previous meetings board members requested a column on the financial report indicating where accounts were as a percent spent of the total

account to date. However, the current system does not allow this to be done automatically. Because of the additional work required, it is anticipated this information can be provided quarterly.

VI. Committee Reports

- A. Architectural Review Board – Minutes from June 10, 2020 were reviewed. Dean Ryerson and Committee chair Tricia Gavin reported. No Board actions were required.
- B. Amenities- No minutes from June 16, 2020 meeting.
- C. Garden - No meeting.
- D. Finance - George Meyer reported on the June 17, 2020 meeting of the Finance Committee. A motion was made by Meyer, seconded by Kell, to transfer \$18,226.91 from the Investment Savings Account to U.S. Bank. The amount will be added to the \$8,000 that was transferred to U.S. Bank earlier this year. The motion carried.
- E. Human Resources – No meeting.
- F. Maintenance – Minutes of June 9, 2020 were reviewed. Larry White reported on the meeting. A motion was made by White, seconded by Jacobs, to approve the proposal from Hustad Companies to replace the current clubhouse decking with a Dec Tec flat vinyl roofing membrane at a cost of \$10,400.00. The motion carried. The motion is contingent on ARB approval of the material and seaming layout. The ARB will select a pattern and color for the material to be used and report back to the board on that color. Tamarack staff will repair any damage or water leaks once the rubber deck is removed and will install the plywood deck prior to installation of the Dec Tec material.
- G. Residents Activity Committee – No meeting.
- H. Welcome – No meeting.
- I. Nominating Committee – Amy Kell reported on a recent meeting of the Nominating Committee. Because of concerns that surfaced during the election of Board members in the fall of 2019, the Committee will be recommending changes in the election process and in Article 2, Section 4 of the by-laws relating to board elections. The Committee is considering the recommendation that a candidate forum be held prior to the election. In addition, this coming fall, the Board will need to look at procedures that need to be in place should the virtual meeting be necessary.

VII. Old Business

- A. Vista West Updates – Janet Hirsch provided a brief update on the construction process at the Tree Lane site.
 - B. JBAM Updates. Janet Hirsch informed the Board of the implementation of the driveway at the memorial gardens. She indicated that to this date she has not received any concerns from residents’ relative to the construction.
 - C. Pheasant Branch Watershed - A link to the June 18th public information presentation is available on the City of Madison website.
- VIII. New Business
- A. Removal of Tree. A motion was made by Meyer, seconded by Kell, to restore a fence at a location on Bayberry without necessitating the removal of the healthy tree which leaned against the fence and caused it to collapse. The fence would be restored on either side of the tree to the extent practical with other plantings to be placed, as appropriate, in the gap on the back side of the tree. The motion carried.
 - B. Clubhouse Deck. This discussion took place during the review of the Maintenance Committee meeting minutes.
 - C. Odana Road/West Towne Mall Area Updates. Amy Kell informed the board of upcoming developments at West Towne Mall. Board members expressed concern that the Board was not made aware of discussions relative to the development. Amy indicated that she discussed this concern with Alderperson Skidmore.
 - D. Board Calendar. The next regular meeting of the Board will be on July 28, 2020.
- IX. Adjournment. A motion was made by Jacobs, seconded by Kell, to adjourn into executive session. Time: 8:13 pm.

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Executive Session Board Minutes

June 23, 2020 at 8:20 pm via Zoom

Board Members Present: Janet Hirsch, Bob Jacobs, Amy Kell, George Meyer, Dean Ryerson, Larry White.
Excused: Anne Rohr. Also Present: Association Manager Daryl Larson

- I. The board discussed confidential staff and resident concerns.
- II. Adjournment at 8:50pm.